

OTIS ELEVATOR COMPANY (INDIA) LIMITED

Reg. Office: 9th Floor, Magnus Towers, Mindspace, Link Road, Malad (W), Mumbai – 400064, Maharashtra
Tel: 91-22-2844 9700/ 66795151 Fax: 91-22- 2844 9791
Website: www.otis.com
CIN: U29150MH1953PLC009158

ATTENDANCE SLIP

DP ID _____ Client Id _____

Regd. Folio.No. _____ No. of Shares held _____

NAME AND ADDRESS OF THE SHAREHOLDER:

I hereby record my presence at **64th Annual General Meeting** of the Company held at Senate 1, Radisson Hotel, Radisson Mumbai Goregaon, Veer Savarkar Flyover, S.V Road, Goregaon (West), Mumbai – 400 062, Maharashtra on **Thursday, September 27, 2018, at 10:30 a.m.**

My /our e-mail ID for e-service of documents is _____

Name of the Proxy: _____

SIGNATURE OF THE SHAREHOLDER/PROXY

Note:

- 1) Only Shareholder / Proxyholders can attend the meetings.
- 2) Shareholders / Proxyholders are requested to bring this Attendance Slip to the Meeting and hand over the same at the entrance duly signed.
- 3) Bodies Corporate who are members may attend through their authorized representatives appointed under Section 113 of the Companies Act, 2013.
- 4) Members/ Proxyholders should bring his/her copy of the Annual Report for reference at the Meeting.

ELECTRONIC VOTING PARTICULARS

EVSN	USER ID	# DEFAULT PAN

#If you have not registered/ updated your PAN with the Company/ Depository Participant, please use the DEFAULT PAN under PAN field to login for E-Voting.

*Please use your actual PAN, if you have already registered / updated your PAN with Company / Depository Participant.

Note: For detailed E-Voting instructions, please read "Instructions for Shareholders voting electronically" at note no. 11 of the Notice of 64th Annual General Meeting dated August 08, 2018

E-Voting facility is available during the following period:

Commencement of E-Voting	September 24, 2018 at 9.00 a. m.
End of E-Voting	September 26, 2018 at 5.00 p.m.